

**EAST JORDAN CITY COMMISSION  
ORGANIZATIONAL MEETING  
MONDAY, NOVEMBER 12, 2007  
7:30 P.M.**

1. Meeting Called to Order by City Administrator
2. Pledge
3. Election of Mayor
4. Election of Deputy Mayor
5. Establishment of Regular Meeting Dates
6. Rules of Order and Agenda Items
7. Appointment to Appointments Committee
8. Other Business
9. Adjourn

Respectfully,

Lori M. Campbell, CMC  
City Clerk

### **Item #3 & #4 Election of Mayor and Deputy Mayor**

Charter-Section 3.02. Mayor.

Annually at the organization[al] meeting the City Commission shall elect from its members a Mayor and Deputy Mayor of the City, each of whom shall serve a term of one year. The Mayor shall preside at meetings of the Commission, represent the City in intergovernmental relationships, present an annual state of the City message, and other duties specified by the Commission. The Mayor shall be the chief executive officer of the City and shall be recognized as head of the City government for all ceremonial purposes and by the governor for purposes of military law, but shall have no administrative duties. The deputy Mayor shall act as Mayor during the absence or disability of the Mayor. The Mayor shall have served a minimum of one year on the Commission before being eligible for the position of Mayor. The Mayor shall be required to vote on all issues.

## **Item #5 Establishment of Regular Meeting Dates**

Code of Ordinances-Article I. CITY COMMISSION Sec. 2-1(a) Regular meetings of the city commission shall be determined each year at the organizational meeting.

(Clerk's Note: The previous meeting schedule was as follows: First and Third Tuesday of the Month at 7:30 p.m.)

## **Item #6 Rules of Order and Agenda Items**

Code of Ordinances-Article I. CITY COMMISSION Sec 2-2. General rules for conduct of meetings.

The meetings of the city commission shall be governed by adopted rules as may be amended from year to year. The regular order of business for meetings shall be determined each year at the commission's organizational meeting. The order of business may be varied or changed by the presiding officer, if not objected to by a member of the commission, or may be waived by a majority of the commission.

## **Item #7 Appointment to Appointments Committee**

Charter-Section 3.17. Committees.

The City Commission shall appoint a committee of not less than three of its members to seek and interview interested City residents who are willing to serve on voluntary boards and commissions of the City. The committee shall establish their own rules and qualifications in seeking interested volunteers. The committee shall make recommendations on appointments to the City Commission. Final appointment shall be made by majority vote of the City Commission unless a greater number are required by statute, Charter or ordinance.