

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING
HELD TUESDAY, OCTOBER 19, 2004 AT 7:30 P.M. IN CITY HALL**

Present: Mayor Postma
Commissioners Symonds, McNitt, Bennett, Vollbach and Klooster

Absent: Commissioner Timmons

Mayor Postma called the meeting to order at 7:33 p.m. and led the pledge of allegiance.

ITEM #3 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

CONSENT AGENDA

Motion offered by Symonds, supported by McNitt, to approve the minutes of the regular Commission meeting dated October 5, 2004, as submitted.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by McNitt, to acknowledge receipt of the Paid Bill List dated October 14, 2004, totaling \$172,533.59.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by McNitt, to acknowledge receipt of the Funds on Hand Report, September 2004.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by McNitt, to acknowledge receipt of the minutes from the Election Commission, October 5, 2004.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by McNitt, to acknowledge receipt of the City Administrator Annual Evaluation Form.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

REGULAR AGENDA

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ITEM #9 Wellhead Protection Grant

Motion offered by Vollbach, supported by Symonds, to accept the grant from the State of Michigan for one-half of the cost of the Wellhead Protection Project and to authorize the City Administrator and City Treasurer to amend the current budget for the City's share.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #10 Appointments to Boards and Commissions

Motion offered by Symonds, supported by Vollbach, to approve the following appointments:

Pat Selby	Housing Commission	term expires 12/31/2008
Jennifer Aenis	DDA Board	term expires 12/2004

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #11 DDA Update

No items to report.

ITEM #12 Administrator's Report

ADMINISTRATOR'S REPORT
OCTOBER 19, 2004

1. Cost comparisons for relocating the M32 non-motorized path are included with this report. The State would like a location finalized so the grant funds can be allocated. After reviewing the figures should any Commissioner have any questions please do not hesitate to contact me.
2. The Civic Center project continues to move forward. The new color is starting to be applied and the windows in the front repaired. There was some discussion about new windows but Rick Neumann our historical architect did not feel the new windows would look right or be historically accurate. The existing windows are being repaired and an inside storm/screen system is being designed by Mr. Neumann. The accent colors should start to be added soon which will give a more finished look. Once completed the new look will be another great addition to our downtown.

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3. As I write this report the final preparations are taking place for the visit of Senator Jason Allen and Donald Jakeway, President and CEO of the Michigan Economic Development Corporation. Senator Allen asked to show Mr. Jakeway our proposed business incubator site in Dura as well as the motel site. The final stop will be the Main Street Center, which the MEDC was a major funding agency for. A copy of Mr. Jakeway's background is included with this report. I will report to the Commission on Mr. Jakeway's visit at the Commission meeting.
4. The seasons are complete at both the Tourist Park and Harbor. Attached is a three year report on revenue for both facilities. The Tourist Park once again had a small increase over last year. While the Harbor saw a small decrease over the past years. At the Harbor, transient stays were up while seasonal dockages are down. Last year both seasonal and transient were down from prior years. Weather, gas prices and other factors all affect both the Tourist Park and the Harbor. I am happy to report that neither the Tourist Park nor Harbor require General Fund assistance for the second straight year.

Motion offered by Bennett, supported by McNitt, to authorize Administrator White to notify the State of Michigan Department of Transportation that the City will be accepting the grant and will be finalizing the placement of the M32 non-motorized pathway.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Administrator White updated the Commission on the status of the Civic Center renovations.

White also informed Commission of the visit from Don Jakeway, President of the MEDC, on Thursday, October 14, 2004. Mr. Jakeway visited the Dura building, toured the motel site and the Main Street Center.

White also reviewed the income statements for Tourist Park and the Harbor.

ITEM #13 Mayor's Report

Mayor Postma congratulated the Jordan River Arts Council on their receipt of the Eddy Award for outstanding contribution to the arts and culture in Charlevoix and Emmet counties.

Motion offered by Symonds, supported by Vollbach, to present the Jordan River Arts Council with a resolution of congratulations on their award.

MOTION CARRIED ALL AYES

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BY ROLL CALL VOTE

Postma presented the Commission with a letter received from the National League of Cities inviting the City to apply for an award for the Main Street Center project. He will be contacting the NLC for further information.

ITEM #14 Attorney's Report

Attorney Beatty updated the Commission regarding the Michigan Tax Tribunal and Michigan Consolidate Gas. He stated the City's case would be held in abeyance until the larger cases are determined.

ITEM #15 Commissioners

Commissioner McNitt questioned the Trick-or-Treat hours. He stated that some residents would like to see the hours shortened.

Commissioner Bennett inquired on the status of the review on the Main Street parking space just north of Williams Street.

Chief of Police Reece and DPW Superintendent Breakey will review the situation.

Bennett also informed the Commission of complaints regarding coyotes in the area of the Hillcrest subdivision.

Chief Reece will contact the DNR to see what, if anything, can be done.

Commissioner Klooster stated that citizens have asked to have a sign placed on M66 directing visitors to the downtown area.

Administrator White stated the City would work with the Chamber of Commerce to request a sign from the State directing traffic to the downtown area.

ITEM #16 Speaker Request Slips

Joseph Krumholz inquired on the status of allowing snowmobile parking in GAR Park to allow snowmobile access to the second block of Main Street.

Administrator White and Chief Reece will review the situation and supply a recommendation to the Commission at the November 2, 2004 meeting.

Mayor Postma adjourned the meeting at 7:52 p.m.

Respectfully,

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Mark Postma, Mayor

Lori M. Campbell, City Clerk