

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING
HELD TUESDAY, JANUARY 18, 2005 AT 7:30 P.M. IN CITY HALL**

Present: Mayor Postma
Commissioners Klooster, Vollbach, Timmons, Bennett, McNitt and
Symonds

Absent: None

Mayor Postma called the meeting to order at 7:30 p.m. and led the pledge of
allegiance.

ITEM #3 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

CONSENT AGENDA

Commissioner Bennett inquired on what appeared to be a double payment to the
East Jordan Family Health Center for a new employee physical.

Treasurer Moreau informed Commission that an error was made on the payment
to the Health Center and Detroit Bio-Med, as their billing is identical. She stated
that she had voided the first check issued on December 29, 2004 and it was
reissued in January for the correct amount.

Following this discussion the consent agenda was approved as follows.

Motion offered by Symonds, supported by Vollbach, to approve the minutes of
the regular Commission Meeting dated December 21, 2004 as submitted.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of
the Paid Bill List dated December 29, 2004 totaling \$401,736.10.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of
the Paid Bill List dated January 13, 2005 totaling \$275,868.98.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of
the Funds on Hand report, December 2004.

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MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of an Introduction to Ordinance #142Y, An Ordinance to Amend the Zoning Map of the City of East Jordan.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of the Zoning Activity Report, December 2004.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of the Annual Zoning Activity Report, 2004.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of the Monthly Police Department Report, December 2004.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to acknowledge receipt of the Boards and Commission minutes as follows:

- A. Board of Review, December 14, 2004
- B. Appointments Committee, December 21, 2004
- C. Housing Commission, December 14, 2004

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to approve the following Elm Pointe rental requests:

- A. Jean Peterson, July 4, 2005
- B. Jean Peterson, June 25, 2005
- C. Jerry Sulak, June 18, 2005
- D. Martha Annear, August 20, 2005

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MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

REGULAR AGENDA

ITEM # 14, Audit Presentation, Douglas Wohlberg, CPA

Douglas Wohlberg, CPA reviewed the Financial Statements of the City for the year ended June 30, 2004. Each Commissioner was given a copy of the Independent Auditors Report for the City and the DDA.

ITEM #15 Resolution #101/2005, Resolution of Congratulations to George D. Goodman

The following resolution was offered for adoption by McNitt, supported by Symonds:

RESOLUTION #101/2005
RESOLUTION OF CONGRATULATIONS
TO
GEORGE D. GOODMAN

WHEREAS, George D. Goodman has served the Michigan Municipal League as Executive Director for 22 years; and

WHEREAS, he served as Mayor of Ypsilanti, Michigan from 1972-1982 and President of the Michigan Conference of Mayors for 1976-77; and

WHEREAS, in 1987, his considerable expertise was recognized when he was one of seven persons across the country who were recognized by Common Cause with its Public Service Achievement Award; and

WHEREAS, in 1998, he was selected as a Fellow of the National Academy of Public Administration, which is chartered by Congress to provide advice and counsel on all matters of public policy; and

WHEREAS, he has been instrumental in the development of the Michigan Black Caucus; and

WHEREAS, he has held numerous civic leadership roles including Chair of the United Way of Michigan, Board Member of Starr Commonwealth and of Youth for Understanding, and Chair of the Washtenaw County Community College Foundation; and

WHEREAS, he has served as President of the Michigan Municipal League Foundation since its inception in 1991; and

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WHEREAS, he has served as a Board Member of the National League of Cities and of Public Technology, Inc., the technology arm of the Nation League of Cities, the International City/County Management Association, and the National Association of Counties; and

WHEREAS, he has actively promoted sharing of Michigan's local government expertise with local officials in developing nations throughout the world through exchange programs; now

THEREFORE BE IT RESOLVED, that the City of East Jordan does hereby recognize and acknowledge the contributions and efforts made by George D. Goodman over his many years of dedicated service to Michigan's cities and villages; and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to George D. Goodman on the occasion of his retirement from the Michigan Municipal League.

ROLL CALL VOTE:

AYES: Symonds, McNitt, Bennett, Timmons, Vollbach, Klooster and Postma

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED ON JANUARY 18, 2005.

ITEM #16 Resolution #102/2005, Resolution to Allow Written Protests to Property Assessments

The following resolution was offered for adoption by Symonds, supported by McNitt:

RESOLUTION # 102/2005
RESOLUTION TO ALLOW WRITTEN PROTESTS TO
PROPERTY ASSESSMENTS

RESOLVED, in order to ensure that all taxpayers have an equal opportunity to be heard by the Board of Review, pursuant to MCL 211.30 (5) of the General Property Tax Law, the City of East Jordan City Commission hereby determines that any East Jordan taxpayer may protest their annual tax assessment by letter.

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RESOLVED FURTHER, notices of assessment change and all advertisements of Board of Review meetings are to include a statement that the taxpayers may protest by letter.

AYES: Klooster, Vollbach, Timmons, Bennett, McNitt, Symonds and Postma

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED JANUARY 18, 2005.

Item #17 East Jordan Police Department, Bad Check Fee

Chief of Police Reece reviewed the expenses incurred by the Police Department for the mailings for Non-Sufficient Fund checks. His request is to charge \$10.00 for the processing of a NSF check to recover the cost to his department.

Motion offered by McNitt, supported by Vollbach, to adopt a \$10.00 Non-Sufficient Fund check processing fee to be charged by the East Jordan Police Department and to establish the necessary line items to account for the new fees. This fee will be effective immediately.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #18 Portside Art Fair request

Motion offered by McNitt, supported by Klooster, to approve the Portside Art Fair request for use of Elm Pointe and to waive the rental fee.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #19 East Jordan Garden Club request

Motion offered by Klooster, supported by Bennett, to approve the East Jordan Garden Club request for use of the Civic Center and to waive the rental fee.

MOTION CARRIED
BY ROLL CALL VOTE
AYES: KLOOSTER, TIMMONS, BENNETT, MCNITT, SYMONDS AND
POSTMA
NAYS: NONE
ABSTAIN: VOLLBACH

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Commissioner Vollbach abstained from voting due to a conflict of interest as his wife is the President of the East Jordan Garden Club.

ITEM #20 Charlevoix County Commission on Aging

Motion offered by Symonds, supported by Vollbach, to approve the Charlevoix County Commission on Aging request for use of the Civic Center and to waive the rental fee.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #21 DDA Update

No items to report.

ITEM #22 Administrator's Report

ADMINISTRATOR'S REPORT
JANUARY 18, 2005

1. The new year is upon us and work continues on both the motel and the Dura Building. A company to review the foundation data and develop a plan for the motel has been identified and will soon be starting their work. The Dura property is moving toward a spring closing. A marketing study regarding business incubators is being worked on by the University of Michigan and will be presented soon. The building has been shown twice to possible tenants who would not be part of the incubator. As both of these very important projects progress I will keep the Commission up to date.
2. The Bandshell is 90% complete, final work plus curb replacement and landscaping will take place in the spring. I wish to thank the hard work of my fellow bandshell members. As well as the very generous support of the East Jordan community and our extended community. The new Bandshell will be enjoyed by many current and future generations.
3. I would like to answer a couple of rumors, which I have been asked about. First, Wal-Mart has not contacted the City or submitted site plans for a new store in East Jordan. Second, the East Jordan Iron Works is not moving to another site and opening a resort and water park on their current site. On a more serious note the other ongoing projects I have discussed or advised the Commission on are progressing but I have nothing new to report on them.

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Administrator White updated the Commission on the M32 bike path project. He stated that the engineer would be proceeding with the placement on the east side of M32. He asked that the Commission authorize the City Administrator and City Attorney to approach property owners regarding a possible easement to relocate a creek.

Motion offered by McNitt, supported by Klooster, to authorize the City Administrator and the City Attorney to approach the necessary property owners for a possible easement for the relocation of a creek to allow placement of the bike path.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #23 Mayor's Report

Mayor Postma thanked everyone for their kindness during his recent injury.

ITEM #24 Attorney's Report

No items to report. (The City Attorney was unable to attend the meeting; he is attending court proceedings.)

ITEM #25 Commissioners

Commissioner Vollbach inquired whether there has been interest shown in the old Citizens Bank building.

Administrator White stated that he has not been advised of any potential purchase.

ITEM #26 Speaker Requests

Joyce Wardwell questioned the appointment of Alina Craig to the Jordan Valley District Library Board.

Mayor Postma reviewed the appointment process with Ms. Wardwell.

There was consensus that there needs to be better communication between the Jordan Valley District Library and the City of East Jordan.

Mayor Postma adjourned the meeting at 8:29 p.m.

Respectfully,

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Mark Postma, Mayor

Lori M. Campbell, City Clerk