

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD  
TUESDAY, MARCH 15, 2005 AT 7:33 P.M. IN CITY HALL**

Present: Mayor Postma  
Commissioners Bennett, Timmons, Klooster, McNitt, and  
Symonds (late)

Absent: Commissioners Vollbach

Mayor Postma called the meeting to order at 7:33 p.m. and led the pledge of  
allegiance.

ITEM #3 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

**CONSENT AGENDA**

Commissioner Timmons asked to have Item #5 removed from the consent  
agenda. The remainder of the Consent Agenda was approved as follows:

Motion offered by McNitt, supported by Klooster, to approve the minutes of the  
Regular Commission Meeting dated March 1, 2005, as submitted.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by McNitt, supported by Klooster, to acknowledge receipt of the  
Funds on Hand Report, February 2005.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by McNitt, supported by Klooster, to acknowledge receipt of the  
Monthly Zoning Activity Report, February 2005.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by McNitt, supported by Klooster, to acknowledge receipt of  
Boards and Commission Meeting Minutes as follows:

- A. Housing Commission, February 8, 2005

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

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Motion offered by McNitt, supported by Klooster, to acknowledge receipt of the Financial Report on Status of the Activities of East Jordan Brownfield Redevelopment Authority.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

**REGULAR AGENDA**

ITEM #5 Acknowledge Receipt of Paid Bill List dated March 9, 2005 totaling \$940,074.46

Commissioner Timmons stated she could not agree with the Betz and Bloss bill on page 2 of the paid bill list.

Motion offered by Bennett, supported by McNitt, to acknowledge receipt of the Paid Bill List dated March 9, 2005, totaling \$940,074.46.

MOTION CARRIED  
BY ROLL CALL VOTE  
AYES: KLOOSTER, BENNETT, McNITT and POSTMA  
NAYS: TIMMONS  
ABSENT: VOLLBACH

ITEM #10 Civic Center Request

Motion offered by Bennett, supported by Klooster, to table the Civic Center Request from the East Jordan Little League for use of the Civic Center and asked for clarification regarding the request for alcohol.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

ITEM #11 Relay For Life

This item was removed from the agenda.

ITEM #12 DDA Update

The DDA has requested cost estimates for reconstruction on Second Street from Mill to Esterly and the Civic Center parking lot. The DDA would like to include this work with the Mill Street project scheduled for 2006.

Commissioner Bennett would like to see Darlene's, Competitive Edge and Blue Water Realty pave their parking area as part of this project also.

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Administrator White informed the Commission that when the alley was repaved the property owners were not willing to pave. They will be contacted again regarding this matter.

ITEM #13 Administrators Report

ADMINISTRATOR'S REPORT  
MARCH 15, 2005

1. These past two weeks we have had more interest in the Industrial Park than we have had in the past two years. One out of state company is very interested in opening a new manufacturing facility in Northern Michigan and we are one of the final locations being looked at. They have asked for confidentiality so I am unable to share any details at this time. I can say that once the facility reaches build out the investment will be substantial. I will keep the Commission up to date as this project develops.
2. The Motel project is now starting to move once again. One of the holdups, the unstable subsoil and foundation issue, has been solved at reasonable cost to the project. A new cost estimate is being prepared to incorporate the foundation and increased building costs. Items are also being identified which would be eligible for MEDC funding. The development team is also being put together as new players are added and other drop off or take a lesser role. As with all of our projects, I will keep the Commission up to date on this project.
2. As spring approaches, the sale of DURA is being finished for an April 15<sup>th</sup> closing. Interest remains strong for clients to rent the building as well as space for a business incubator with an education component. At this time we are waiting for the incubator study from the University of Michigan and the closing on the property. After the U of M study is completed I will be arranging for a presentation to the commission on the complete project. As always should any commissioner have any questions regarding DURA or any of the other projects please let me know.

White informed the Commission that the Motel project now has added a new member of the development team, Mr. Floyd Wright.

Closing on DURA is still set for April 15<sup>th</sup> and North Central Michigan College is planning a major luncheon at the Jordan Inn.

White also informed the Commission that at a meeting with Bob Tambellini from the Charlevoix County Community Foundation, they informed the City that they had raised funds locally to pay 100% of the cost for the Pressbox/Concession/

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Restroom Building at Community Park as well as monies for playground equipment. Invitations to bid will be advertised and then will be presented to the Commission for approval.

ITEM #14 Mayor's Report

No items to report.

ITEM #15 Attorney's Report

Attorney Beatty informed the Commission that he will be absent from the first meeting in April.

ITEM #16 Commissioners Report

Commissioner McNitt questioned whether the Commission should wait on budget discussions until all Commissioners were present.

Mayor Postma informed them that they should continue to work on the budget when there is quorum and that the absent commissioners have voiced their opinions on the budget.

Commissioner McNitt also wanted to inform the Commission of the pedestrian light that is not working on M-32 and M-66.

White assured the Commission that it would be taken care of and he would be in contact with MDOT.

Commissioner Bennett informed the Commission that the Water Street Gas Station is now open.

Commissioner Klooster inquired about street lights out.

White informed the Commission that Consumers Energy would be contacted.

Campbell also informed the commission that Consumers would need to know the location of the street light that is out.

ITEM #17 Speaker Requests

No speaker request slips were received.

ITEM #18 Budget Discussion

Chief Reece reviewed his request for a voicemail system and cellular telephones.

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Enter Commissioner Symonds.

Chief Reece discussed the need to replace two police department vehicles due to the excessive mileage on the current vehicles.

Commission reviewed a memo received from EMS Director Peck regarding his request for a third paramedic.

Commissioner Bennett stated he would like to see a combined position with the fire and ems departments.

Consensus of the Commission was for Administrator White to discuss this proposal with the affected department heads and to have them present at the meeting of April 15, 2005.

Commission continued discussion regarding the police department requests. The majority of the Commission agreed to allow the voicemail system, cellular phone and two vehicle requests as proposed.

Commission discussed the proposed water and sewer rates and proposed the following rates:

Water Flat Rate	\$21.00 per quarter
Water OM&R	\$2.67/100 c.f.
Water Debt	\$1.50/100 c.f.
Sewer Flat Rate	\$17.00 per quarter
Sewer OM&R	\$3.58/100 c.f.
Sewer Debt	\$ .12/100 c.f.

Commission asked that the sewer and water rate reports be placed in the respective funds next year.

Mayor Postma adjourned the meeting at 9:47 p.m.

Respectfully,

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Mark Postma, Mayor

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Lori M. Campbell, City Clerk