

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Present: Mayor Postma  
Commissioners Klooster, Vollbach, Timmons, Bennett, McNitt, and  
Symonds

Absent: None

Mayor Postma called the meeting to order at 7:30 p.m. and led the pledge of  
allegiance.

ITEM #4 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

**CONSENT AGENDA**

Motion offered by Symonds, supported by McNitt, to approve the minutes of the  
regular Commission meeting dated April 19, 2005, as submitted.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by Symonds, supported by McNitt, to approve the minutes of the  
City Commission Public Hearing dated April 19, 2005, RE: FY 2005/2006  
Proposed Budget, as submitted.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by Symonds, supported by McNitt, to acknowledge receipt of the  
paid bills list dated April 27, 2005 totaling \$141,678.29.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by Symonds, supported by McNitt, to acknowledge receipt of the  
following Boards and Commission Minutes:

- A. Planning Commission Public Hearing, January 13, 2005
- B. Planning Commission, January 13, 2005
- C. ZBA Public Hearing, March 28, 2005
- D. ZBA, March 28, 2005

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Motion offered by Symonds, supported by McNitt, to acknowledge receipt of the following Monthly Public Safety Reports:

A. Police Department, March 2005

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

**REGULAR AGENDA**

ITEM #9 MML Award Presentation

Caroline Kennedy and Marjorie Scott from the Michigan Municipal League presented the City of East Jordan with the 2004 Achievement Award for the Main Street Center Project.

Mayor Postma accepted the award on behalf of the City of East Jordan.

ITEM #10 Award Presentation to Floyd Wright

Mayor Postma presented Floyd Wright of Wright Builders and all of the members of the Main Street Center Project with an award, received from the Michigan Historic Preservation Network, for the Main Street Center Project.

ITEM #11 Ordinance #195, FY 2005/2006 Proposed Budget

The following ordinance was offered for adoption by Symonds, supported by Vollbach:

ORDINANCE #195  
CITY OF EAST JORDAN  
FISCAL YEAR 2005/2006 BUDGET

The City of East Jordan Hereby Ordains:

Section 1: Adoption of Budget

The revenues and expenditures for the fiscal year commencing on July 1, 2005 and ending June 30, 2006 are hereby appropriated on a major organizational unit basis summarized as follows:

MAJOR GOVERNMENTAL FUND

PLANNED EXPENDITURES – GENERAL FUND

Governing Body/Commission.....\$ 33,070.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Administrator.....	\$ 75,553.
Elections.....	\$ 7,700.
Assessor.....	\$ 30,000.
Attorney/Counsel.....	\$ 31,523.
Clerk.....	\$108,168.
Board of Review.....	\$ 1,195.
Treasurer.....	\$117,013.
Data Processing/Computer Dept.....	\$ 20,820.
Building and Grounds.....	\$104,384.
Cemetery.....	\$ 48,387.
Police Department.....	\$482,080.
Fire Department.....	\$ 96,515.
Inspection Department.....	\$ 500.
Zoning Board/Commission.....	\$ 10,471.
Department of Public Works.....	\$ 380,880.
Airport.....	\$ 13,713.
Street Lighting.....	\$ 36,000.
Brownfield Redevelopment.....	\$ 250.
Recreation/Parks Department.....	\$ 66,001.
Community & Skate Parks Department.....	\$432,517.
Elm Pointe Recreation Facility.....	\$ 22,042.
Civic Center Recreational Facility.....	\$ 15,001.
Sidewalks.....	\$ 7,434.
 Total General Fund Expenditures	 <u>\$2,141,217.</u>

**ANTICIPATED REVENUE – GENERAL FUND**

Property Tax.....	\$1,048,420.
Misc. Tax Income.....	\$ 12,234.
Tax Collection Fees.....	\$ 16,000.
State Revenue.....	\$ 245,000.
State Liquor Control.....	\$ 2,500.
State Grant Bike Path.....	\$ 114,000.
Grants Private Source.....	\$ 13,700.
Permits.....	\$ 4,000.
Township Contracts.....	\$ 44,764.
Airport User Fees.....	\$ 600.
Cemetery Fees.....	\$ 10,500.
Interest.....	\$ 4,000.
Rentals.....	\$ 5,162.
Contributions/Donations.....	\$ 200,000.
Rebates.....	\$ 8,000.
Miscellaneous.....	\$ 13,540.
Proceeds Fr Sale of Bonds/Note.....	\$ 433,000.
Operating Transfers In.....	\$ 17,000.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Sub Total General Fund Revenue \$2,192,420.

Use of Funds on Hand (General Fund).....\$ -0-

Total General Fund Revenue      \$2,192,420.

MAJOR GOVERNMENTAL FUND

PLANNED EXPENDITURES – MAJOR STREET FUND

Major Streets.....\$156,452.

Total Major Street Fund Expenditures      \$156,452.

ANTICIPATED REVENUE – MAJOR STREET FUND

Major Streets Fund.....\$156,650.

Major Streets Fund Balance.....\$ 14,030.

Total Major Street Fund Revenue      \$170,680.

MAJOR BUSINESS TYPE FUNDS

EXPENSE

REVENUE

Ambulance Fund.....	\$401,681.	\$317,900.
Ambulance Fund Balance.....		\$147,535.
Harbor Fund.....	\$181,046.	\$126,700.
Harbor Fund Balance.....		\$1,150,578.
Transfer Station.....	\$ 39,951.	\$ 35,225.
Transfer Station Fund Balance.....		\$ 35,350.
Tourist Park Fund.....	\$111,897.	\$ 99,740.
Tourist Park Fund Balance.....		\$ 52,754.
Sewer Fund.....	\$307,704.	\$258,546.
Sewer Fund Fund Balance.....		\$239,746.
Water Fund.....	\$462,612.	\$493,754.
Water Fund Fund Balance.....		\$739,819.

INTERNAL SERVICE FUND

Equipment Fund	\$373,598.	\$288,850.
Equipment Fund Fund Balance		\$282,328.

NON-MAJOR GOVERNMENTAL FUNDS

DEBT SERVICE FUNDS

EXPENSE

REVENUE

2002 Capital Improvement Bond Debt Fund.....	\$15,448.	\$15,550.
--	-----------	-----------

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

1999 MI Transportation Debt Retirement Fund	\$33,100.	\$33,204.
2001 MI Transportation Debt Retirement Fund	\$25,178.	\$25,269.

CAPITAL PROJECT FUNDS	EXPENSE	REVENUE
Bandshell Construction Fund.....	\$ 8,000.	\$ 1,300.
Bandshell Fund Fund Balance.....		\$56,157.
Industrial Complex Const. Fund.....	\$ 100.	\$ 15,000.
Industrial Complex Const. Fund Fund Balance		\$ 174.

FIDUCIARY FUND	EXPENSE	REVENUE
Perpetual Care Fund.....	\$1,000.	\$ 3,000.
Perpetual Care Fund Fund Balance.....		\$157,178.

SPECIAL REVENUE FUND	EXPENSE	REVENUE
Rehab I & II.....	\$ 22,000.	\$38,883.
Rehab I & II Fund Balance.....		\$35,277.
Fire Equipment Fund.....	\$ 11,000.	\$ 25,330.
Fire Equipment Fund Balance.....		\$ 61,637.
Local Streets Fund.....	\$124,391.	\$ 58,400.
Local Streets Fund Balance.....		\$ 75,815.

CITY OF EAST JORDAN DOWNTOWN DEVELOPMENT AUTHORITY

FISCAL YEAR 2005/2006 PROPOSED BUDGET

MAJOR GOVERNMENTAL FUND

<u>TIFA FUND</u>	<u>EXPENCE</u>	<u>REVENUE</u>
Tifa Fund	\$267,855,	\$221,100.
Tifa Fund Fund Balance		\$ 48,597.

NON-MAJOR GOVERNMENTAL FUND

<u>DEBT SERVICE FUNDS</u>	<u>EXPENCE</u>	<u>REVENUE</u>
DDA 1997A Debt Retirement Fund.....	\$ 82,630.	\$ 82,728.
1998 DDA Debt Retirement Fund.....	\$ 71,400.	\$ 71,500.
2003A DDA Bond Debt.....	\$ 9,865.	\$ 9,964.
2003B DDA Bond Debt.....	\$18,100.	\$ 18,179.
2004 DDA M-66 Bike Path Bond Debt.....	\$ 9,438.	\$ 9,438.

<u>CAPITAL PROJECT FUNDS</u>	<u>EXPENCE</u>	<u>REVENUE</u>
------------------------------	----------------	----------------

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

TIFA 2004 Capital Imp. Con. M-66 Bike Path...\$20,000.      \$ -0-  
TIFA 2004 Capital Imp. Con M-66 Fund Balance                      \$20,000.

Section 2: Millage Levy to Support Budget

The Property Tax Millage Rate to support the 2005/2006 budget will be 18.2401 mills or less, subject to Michigan State Tax Statutes and will be levied as follows:

General Operations:                      17.7953 (or less)  
Fire Equipment:                              .4448 (or less)

Section 3: User Fee Increases Over Prior Year to Support Budget (effective 07/01/05 unless noted otherwise)

Civic Center Fees

Current	Proposed
Resident Food/Beverage \$375	Resident Food/Beverage \$400

Water and Sewer Rates

	Current	Proposed
Water		
Min. Flat Rate	\$20.00	\$21.00
	+ \$10.00 for each additional unit	+\$10.00 for each additional unit
Water OM&R	\$2.40/100 cf	\$2.67/100 cf
Water Debt	\$1.34/100 cf	\$1.50/100 cf
Sewer		
Min. Flat Rate	\$13.00	\$17.00
	+\$10.00 for each *additional unit	+\$10.00 for each *additional unit
Sewer OM&R	\$3.26/100 cf	\$3.58/100 cf
Sewer Debt	\$ .11/100 cf	\$ .12/100 cf
Sewer Surcharges:		
BOD	\$ .77	\$ .66
SS	\$ .78	\$ .64

\*Additional Unit-regardless if unit is used/occupied except for hotels, motels or Bed and Breakfast these are to be charged a flat rate fee for living quarters and an additional unit fee for the business per quarter.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Transfer Station Rates

	Current	Proposed
Metals	Not Accepted	Accepted (private owned container)

Zoning Permit Fees

	Current	Proposed
Zoning Interpretation:	-0-	\$75

Police Department Fees

NSF Check Charge	\$10 (Commission 01/18/05)
------------------	----------------------------

All other current rates are to remain the same.

AYES: SYMONDS, MCNITT, BENNETT, VOLLBACH, KLOOSTER & POSTMA

NAYS: TIMMONS

ABSENT: NONE

ADOPTED: MAY 3, 2005

PUBLISHED: MAY 11, 2005

EFFECTIVE: MAY 18, 2005

Commissioner McNitt asked for clarification on the changes to the Fire Department's telephone line item.

Treasurer Moreau confirmed that the telephone line item was just split to show the cellular phone service and that the amounts remain the same as originally presented.

Commissioner Bennett inquired on the decision of the request for a 3<sup>rd</sup> Paramedic.

Mayor Postma informed that a decision had not yet been made. He stated that the budget needed to be adopted and that the 3<sup>rd</sup> Paramedic could be discussed at a future date.

ITEM #12 Tourist Park Building Rental Request

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Motion offered by Symonds, supported by Bennett, to approve the rental request for the Tourist Park Building from Rusty Pontz and Jodilynne Crouch.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

ITEM #13 Jordan Valley Aviation

Greg Bentley presented the Commission with a Fixed Base Operation proposal for the city's airport.

Commissioner Vollbach questioned what size aircrafts this would accommodate.

Mr. Bentley informed the Commission that it would be focused on smaller aircrafts due to the runway size.

Consensus of the Commission was to have City staff continue to work with Mr. Bentley on the proposed project.

Mr. Bentley will work with Administrator White to present a purchase proposal to the Commission.

ITEM #14 DDA Update

Bob Draves, DDA Board Member, informed the Commission that they were working on updating the street banners and that Mr. Wright should have results around the middle of June regarding the feasibility study of the hotel project.

ITEM #15 Administrator's Report

**ADMINISTRATOR'S REPORT  
MAY 3, 2005**

1. At the last Commission meeting the issue of the Lion's Club selling ice at the Tourist Park was raised. As requested I researched the prior Commission approval and spoke with Dave Campbell of the Lion's Club. The Lions need to do zero or minimal upgrading at the Tourist Park to place the ice machine. As approved by the City Commission the profits from the sale would be split 50/50 between the Lion's and the Tourist Park. The lions would use their 50% to do projects throughout East Jordan. Should the City Commission wish to change the agreement between the Lion's Club and the City, a new motion would be needed.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

2. In your Commission Notebooks are letters sent by the Lumberjack Grill to Jan's Café and a letter from Jan's to the City Commission. These letters involve the placement of the dumpster and the grease pit. A copy of the Commission action on this issue is also included with the letters. I have worked on this issue with 2 different owners of the Lumberjack and 3 from the restaurants in Jan's building over the past 9 years.
3. Mr. Greg Bently will be presenting his power point presentation regarding his proposal to purchase land in the Industrial Park for a Fixed Based Operation at the Airport. Copies of his power point presentation are included in your Commission notebooks.
4. The Lake Street Center is off and running, the development team has begun the updating and remodeling of the facility. I have been informed that interest is already being shown for leasing space. We continue to work on the Business Innovation Center and with NCMC for the possible teaching of classes in East Jordan at the Lake Street Center or East Jordan High School. I will keep the Commission up to date on this very important project.

Commissioner Timmons requested that the City send a courtesy letter to the local businesses as to why the commission decided to make and keep the decision that they made regarding the ice machine at the Tourist Park.

Motion offered by Timmons, supported by Bennett, to send a courtesy letter to the local businesses regarding the Commission decision to allow the Lions Club to place the ice machine in the Tourist Park.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Administrator White informed the Commission of letters received requesting adjustment to their water billings.

Motion offered by Bennett, supported by McNitt, to adjust Archie Castle's water billing for 308 Maple Street to an average of the three previous billings.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by Symonds, supported by Vollbach, to adjust Michael Ballinger's water billing for 305 Fourth Street to an average of the three previous billings.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Administrator White also informed the Commission of the Lumberjack Grill and Jan's Corner Café's disagreement regarding the placement of the grease dumpster and electrical box.

Consensus of the Commission was to reaffirm the previous decision to leave the electrical box in its current location.

ITEM #16 Mayor's Report

No items to report.

ITEM #17 Attorney's Report

No items to report.

ITEM #18 Commissioners

Commissioner McNitt inquired as to when the Tourist Park restrooms would be open.

Administrator White informed the Commission that the water would be turned on when the park opens on May 15<sup>th</sup>.

Commissioner McNitt also questioned the dredging of the docks.

White reported that he has been in contact with the State regarding funding for this project and that there are no funds available at this time.

Commissioner Timmons inquired on the status of the sign at 101 Water Street.

White informed the Commission that the new owners will be sent a notice to remove the sign or to update the business name on the sign.

ITEM #19 Speaker Requests

Mike Burr expressed his concerns regarding the Commission decisions to adjust the water billings.

Mayor Postma explained to Mr. Burr the water bill approval process.

Burr also inquired about the gaming ordinance. He requested that the commission reconsider the ordinance and amend the ordinance to allow gaming for non-profit organizations if licensed by the State.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, MAY 3, 2005 AT 7:30 P.M. IN CITY HALL**

Consensus of the Commission was to amend the ordinance to allow the gaming for non-profit organizations if licensed by the State.

Attorney Beatty will work on amending the ordinance with Clerk Campbell.

Bob Draves read a statement to the commission regarding his disapproval and disappointment regarding the water and sewer rates in East Jordan. He is requesting that the commission re-establish a high volume rate.

Mayor Postma addressed Mr. Draves' concerns.

Mayor Postma adjourned the meeting at 8:27 p.m.

Respectfully,

---

Mark Postma, Mayor

---

Lori M. Campbell, City Clerk

Minutes prepared by Deputy Clerk Wilson.