

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

Present: Mayor Postma  
Commissioners Symonds, McNitt, Bennett, Timmons, Vollbach and  
Klooster

Absent: None

Mayor Postma called the meeting to order at 7:32 p.m. and led the pledge of  
allegiance.

ITEM #3 Inquiry of Conflicts of Interest

Commissioner Timmons stated she had a conflict of interest regarding Item #5,  
Acknowledge Receipt of Paid Bill List.

**CONSENT AGENDA**

Commissioner Timmons asked that Item #5 be removed from the consent  
agenda. The remainder of the consent agenda was approved as follows:

Motion offered by McNitt, second by Symonds, to approve the minutes of the  
Regular Commission meeting dated September 6, 2005, as submitted.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by McNitt, second by Symonds, to acknowledge receipt of the  
Funds on Hand Report, August 2005.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by McNitt, second by Symonds, to acknowledge receipt of  
minutes from the following Boards and Commissions:

- A. Housing Commission, August 9, 2005
- B. DDA, August 1, 2005

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by McNitt, second by Symonds, to acknowledge receipt of the  
following Monthly Public Safety Reports:

- A. Police, July 2005
- B. Police, August 2005

MOTION CARRIED ALL AYES

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

BY ROLL CALL VOTE

**REGULAR AGENDA**

ITEM #5 Acknowledge Receipt of the Paid Bill List dated September 15, 2005,  
totaling \$251,607.87

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Paid Bill List dated September 15, 2005, totaling \$251,607.87.

MOTION CARRIED  
BY ROLL CALL VOTE  
AYES: KLOOSTER, VOLLBACH, BENNETT, MCNITT, SYMONDS AND  
POSTMA  
NAYS: NONE  
ABSTAIN: TIMMONS

Commissioner Timmons abstained due to a conflict of interest with the Paid Bills List.

Mayor Postma introduced the Orellana family, Lori, Maurice and Erin, who has moved here from New Orleans.

City Commissioners welcomed the family to our community.

ITEM #9 Jordan Valley Freedom Festival, Civic Center Request

Motion offered by Symonds, second by McNitt, to approve the Jordan Valley Freedom Festival request for use of the Civic Center for the Haunted Maze fundraiser from October 14 through October 23, 2005 and to waive the rental fee.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

ITEM #10 Ginny Carey, Civic Center Request

Pastor Jordan of the Lighthouse Missionary Church spoke to the Commissioners regarding the Community Wide Hurricane Relief fund raiser that many community members are organizing. They would like to have a Rummage Sale in the Civic Center on October 1, 2005 with other activities going on as well during this time.

They are requesting use of the Civic Center from September 26 to 30, 2005 for items to be dropped off for the rummage sale, and October 1, 2005 for the rummage sale.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

They are also seeking permission to have Main Street closed from Esterly Street to Mill Street from 3:00 p.m. to 8:00 p.m. on October 1, 2005 for an auction and other fundraising events and use of the Main Street Center parking lot from 12:00 p.m. through the conclusion of the event for the auction site.

Pastor Jordan also requested that the rental fee for the Civic Center be waived by the City Commission.

Commissioner McNitt requested that the Police and Chamber be notified.

Pastor Jordan informed the Commission that they have been working with the Police Department and Chamber on the event.

Mayor Postma questioned whether they would need the whole Main Street Center parking lot as some businesses would require parking. He suggested they use half of the parking lot or the Senior Center lawn.

Motion offered by McNitt, second by Klooster, to approve the Hurricane Relief fundraiser requests and refer to city staff to finalize details on the parking lot and street uses.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

ITEM #11 Jordan Inn, Elm Pointe Request

Motion offered by Symonds, second by Vollbach, to approve the Jordan Inn rental request for Elm Pointe.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

ITEM #12 Nettie's Triple G

Mayor Postma informed the Commission that based on the information provided the meter is working properly.

Commissioner Bennett stated that the station has not operated as full service since the new owners took possession.

Commissioner McNitt questioned if this type of situation has happened before.

Commissioner Bennett and McNitt questioned the usage and if we could get some type of average from the previous owners and felt the usage was outrageous.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

Commissioner Bennett questioned if we had a current pump to bill ratio.

Administrator White informed the commissioner he thought it was up to date.

Motion offered by Symonds, second by Klooster, to refer to staff to get the average of the last 3 bills when the station was in full service.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

ITEM #13 Greg Bentley, Jordan Valley Aviation

Administrator White informed the Commission of Mr. Bentley's plan for purchasing lot 2 in the Industrial Park.

Mr. Bentley presented the Commission with his proposal for the purchase of lot 2 in the Air Industrial Park.

Commissioner McNitt questioned the hook-up fees for sewer and water.

White informed the Commission that tap fees have never been waived, only lowered.

White also noted that all the Industrial Park lots will be on City sewer and water as the lots are sold.

Attorney Beatty addressed his concerns with Commission regarding Mr. Bentley's proposal and the obligation to the City.

Beatty felt that each item of the proposal should be addressed separately and referred to city staff for recommendations.

Consensus of the Commission was to review all of the legal issues and refer to city staff to work with Mr. Bentley on each item and to present the Commission with the recommendations. (copy of Greg Bentley's proposal made part of these original minutes)

ITEM #14 DDA Update

Mayor Postma informed the Commission that the DDA had hired Mel's Masonry from East Jordan to fix the flower box planters. The repairs will include grouting and replacing stones that have fallen off.

Postma stated there was discussion regarding the motel project and the DDA's role.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

ITEM #15 Administrator's Report

**ADMINISTRATOR'S REPORT  
SEPTEMBER 20, 2005**

1. As reported at the last meeting staff has received two proposals for Commission review regarding the Harbor, Boat Launch and the area between both. After talking with various firms specializing in Harbors, the staff recommends Gourdie –Fraser of Traverse City. The Gourdie – Fraser proposal addresses the needs of the Harbor as well as the best cost. The total cost of the study is \$11,600.00 of which a 50% matching grant would be applied to the state. The state grant when approved would pay \$5,800.00 and the city would pay \$5,800.00. A completed study would allow the city to pursue fundraising for dredging and needed upgrades to the Harbor. If a grant for infrastructure was applied for now the funding would not be available until 2007-2008. The funding for the study is available now. As always I would be happy to answer any questions the Commission may have.
2. The City has also received a joint proposal from Capital Consultants and Mark Robinson and Associates Landscape Architecture for the boat launch and the area between the Harbor and the Boat Launch. As you are aware, Capital Consultants did the preliminary engineering work and concept drawing for the boat launch expansion. I asked Mark Robinson, an East Jordan Resident, who is a nationally known Landscape Architect to team with Capital to address both the launch and the connecting area to the Harbor. The fee from Mark Robinson/Capital Consultants is a lump sum of \$19,250.00. Again a grant would be applied for with the state paying \$9,625.00 and the city paying \$9,625.00. As with the Harbor the construction would be 2007-2008 with funding currently available for the study. I would be happy to address any questions the Commission may have.
3. The motel project is back on track and picking up steam. A longtime local motel operator has agreed to be part of the development team and manage the property once built. In the past few weeks the development team has met with two local banks who are interested in helping funding the project. There are still many steps to the finished project, but road blocks that were there in the past are being bridged. I would be happy to answer any Commission questions and will continue to keep the Commission updated.
4. The Lake Street Center continues to move forward. We are still waiting for the U of M feasibility study on the business incubator so we can pursue funding. The developer continues to work with NCMC toward finalizing their new location in East Jordan. Mr. Wright also tells me he

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

continues to receive calls for companies interested in space. As always I will keep the Commission up to date as this project continues.

Administrator White spoke with the Commissioners regarding Item 1 of his report. He noted that a motion would be needed to authorize the use of Gourdie-Frasier's firm for the study when the funding becomes available so that we may apply for the 50/50 grant.

Commissioner McNitt questioned the results of the study and if results would hold from year to year until the funding became available.

White confirmed the results would hold until the grant monies became available as we would be applying for the grant right away and as of right now the State is committed up until 2007.

Commissioner Bennett felt that the sooner we get this started the better; he felt that dredging was very important.

Motion offered by Symonds, second by Vollbach, to authorize staff to apply to the State for the 50/50 matching grant to cover the cost of a study on the East Jordan Harbor by Gourdie-Frasier's at a cost of \$11,600.

**MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE**

Administrator White also spoke about Item 2 regarding the Boat Launch. He has spoken with Capital Consultants and Mark Robinson regarding the study. They have given a dollar amount of \$19,250 for the whole project which would include the study and materials.

White reviewed with Commission the proposal from Mark Robinson and what the cost would include.

Commissioner Bennett confirmed with Administrator White that Capital Consultants has done part of the study already.

White and Mayor Postma agreed that was only the engineering plans, not the whole study.

Motion offered by Symonds, second by Bennett, to authorize city staff to proceed with Capital Consultants and Mark Robinson Landscape Architect on the planning and development of the boat launch and marina at a cost of \$19,250.

**MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE**

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

White discussed with the Commissioners a memo he received from DPW Superintendent Breakey regarding the sidewalk on Bridge Street and new paving at the sewer plant. The estimated amount without DPW participation would be \$9,500 and with \$2,000 worth of DPW participation would be \$7,500. After discussion with Treasurer Moreau he indicated there is \$4,000.00 available in the budget.

Commissioner Bennett felt we should look at the worst portions of the sidewalk and do only what was necessary.

Consensus of the Commission was to contact Mr. Richards of 205 Bridge Street, whose sidewalk was the worst, and ask him to enter into an agreement with the City for repair of his sidewalk.

ITEM #16 Mayor's Report

Mayor Postma informed the Commission that Ledah Bennett was turning 100 years old on September 28, 2005 and wanted to offer a resolution of congratulations.

The following resolution was offered for adoption by Symonds, second by McNitt:

**RESOLUTION OF CONGRATULATIONS  
TO  
LEDAH BENNETT**

WHEREAS, Ledah Bennett of 451 Water Street, East Jordan, Michigan was born on September 28, 1905, has turned 100 years old; and

WHEREAS, the East Jordan City Commission recognizes this momentous and honorable occasion that Ledah Bennett has achieved;

THEREFORE BE IT RESOLVED, that the East Jordan City Commission on behalf of the entire community, extends congratulations to Ledah Bennett; and;

BE IT FURTHER RESOLVED, that the original of the resolution be formally presented to Ledah Bennett, and that a copy be attached as part of the minutes.

Roll Call Vote:

AYES: Klooster, Vollbach, Timmons, Bennett, McNitt, Symonds and Postma

NAYS: None

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

ABSENT: None

RESOLUTION DECLARED ADOPTED ON SEPTEMBER 20, 2005.

Mayor Postma wanted to formally recognize John Bennett who helped out with the Hurricane Relief Effort and drove the semi truck full of goods and supplies to Houston, Texas.

He also wanted to recognize Tom and Cheryl Kavaness Family who donated 2 wheelchairs for the relief and to thank all the volunteers who helped and/or donated for the relief efforts.

ITEM #17 Attorney's Report

Attorney Beatty informed the Commissioners that he and Administrator White met with Attorney Brian Graham and Bob Sherman from the Jordan Valley District Library Board regarding the donation of the old Carnegie Building on Main Street and the legal issues involved.

Consensus of the Commission at previous meetings was to make the building available to the Jordan River Arts Council. This issue is currently at the Library Board for discussion.

ITEM #18 Commissioners

Commissioner Bennett inquired on the Halloween Trick or Treating hours.

Deputy Clerk Wilson informed the Commission that the hours had been set for Monday, October 31, 2005 from 5:00 p.m. until 8:00 p.m.

Bennett also thanked the City from the Women's Softball League for allowing use of the facilities during the Hope for Skop fund raiser.

Bennett stated he was disappointed that the reduced rates were not better advertised.

Bennett would also like reduced rates for October 14-15<sup>th</sup> of \$5.00 off per site for the Leaf Peaker weekend.

Consensus of the Commission was to have this advertised and to work with the Chamber to help make this a successful weekend for the Tourist Park.

Motion offered by Bennett, second by Symonds, to reduce the Tourist Park rates by \$5.00 for the dates of October 14-15, 2005 for the Leaf Peakers weekend.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Commissioner Vollbach stated that the weeds were cut down at 405 Second Street and it looked much better.

ITEM #19 Speaker Requests

Shirley Vollbach, Garden Club President, requested permission to build a flower box in Sportsman's Park in the shape of a Trout Fish. It would be located on the second fishing dock by the pond commemorating Jenny Kenny. The Garden Club would maintain the box and is planning to plant perennials in the flower box.

Motion offered by McNitt, second by Bennett, to authorize the construction of a flower box in Sportsman's Park in the shape of a fish and for staff approval for final placement of the flower box.

MOTION CARRIED  
BY ROLL CALL VOTE  
AYES: KLOOSTER, TIMMONS, BENNETT, MCNITT, SYMONDS, AND  
POSTMA  
NAYS: NONE  
ABSTAIN: VOLLBACH

Commissioner Vollbach abstained due to a conflict of interest with the Garden Club.

ITEM #29 Closed Session

Motion offered by Klooster, second by Symonds, to enter into closed session to discuss pending arbitration with Ken Wilson.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Commission entered into closed session at 8:52 p.m.

Mayor Postma reconvened Regular Session at 9:29 p.m. and reported that pending arbitration with the Ken Wilson was discussed with no action taken.

Motion offered by Symonds, second by McNitt, to approve the settlement proposal as recommended by the City's labor attorney Marshall Grate and to direct staff to finalize the details as outlined in the proposal.

MOTION CARRIED  
BY ROLL CALL VOTE

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING  
HELD TUESDAY, SEPTEMBER 20, 2005 AT 7:32 P.M. IN CITY HALL**

AYES: KLOOSTER, VOLLBACH, BENNETT, MCNITT, SYMONDS AND  
POSTMA  
NAYS: TIMMONS

Mayor Postma adjourned the meeting at 9:30 p.m.

Respectfully,

---

Mark Postma  
Mayor

---

Lori M. Campbell, CMC  
City Clerk

Minutes prepared by Deputy Clerk Wilson.