

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING HELD
TUESDAY, OCTOBER 18, 2005 AT 7:30 P.M. IN CITY HALL**

Present: Mayor Postma
Commissioners Klooster, Vollbach, Bennett and Symonds

Absent: Commissioners McNitt and Timmons

Mayor Postma called the meeting to order at 7:30 p.m. and led the pledge of allegiance.

ITEM# 3 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

CONSENT AGENDA

Motion offered by Symonds, second by Bennett, to approve the minutes of the Regular Commission meeting dated September 20, 2005, as submitted.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of the Paid Bill List dated September 28, 2005, totaling \$151,539.19.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of the Paid Bill List dated October 13, 2005, totaling \$294,855.96.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of the Bid Opening minutes dated October 3, 2005 RE: Fire Apparatus.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of the Zoning Activity Report, September 2005.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of minutes from the following Boards and Commissions:

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- A. Housing Commission, September 13, 2005
- B. DDA, September 12, 2005
- C. Elm Pointe Commission, August 3, 2005

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of the following Monthly Public Safety Report:

- A. EMS, August 2005

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of the City Administrator Annual Evaluation Form.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by Bennett, to acknowledge receipt of the Funds on Hand Report, September 2005.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

REGULAR AGENDA

Austin Womack presented the Commission with a request to plant flowers at GAR Park to complete his community project for his electives class at school.

Consensus of the Commission was to allow the planting of flowers in GAR Park.

Commission thanked Mr. Womack for his contribution to the community.

ITEM # 13 Charity McKay, Civic Center rental request

Motion offered by Symonds, second by Klooster, to approve the Civic Center rental request from Charity McKay for December 10, 2005.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #14 Kaye Zitka, Tourist Park rental request

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Motion offered by Symonds, second by Vollbach, to approve the Tourist Park building rental request from Kaye Zitka for July 22, 2006.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #15 Award Fire Apparatus Bid

Fire Chief Thorman reviewed his recommendation for the purchase of the new fire apparatus. He also discussed the decision process conducted with the Department Officers and Truck Selection Committee.

Motion offered by Symonds, second by Klooster, to award the bid for the fire apparatus to Sutphen in the amount of \$232,341.

MOTION CARRIED
BY ROLL CALL VOTE
AYES: SYMONDS, VOLLBACH, KLOOSTER AND POSTMA
NAYS: BENNETT

Motion offered by Symonds, second by Klooster, to approve the financing plan for the new fire apparatus with a down payment of \$20,000 from the Fire Equipment Fund and financing for up to 14 years at an estimated annual cost of \$23,000.

MOTION CARRIED
BY ROLL CALL VOTE
AYES: SYMONDS, VOLLBACH, KLOOSTER AND POSTMA
NAYS: BENNETT

ITEM #16 East Jordan Iron Works, Detectable Warning Plates

Commissioner Bennett stated he would be abstaining from discussion and voting as he is employed by the East Jordan Iron Works.

Motion offered by Klooster, second by Vollbach, to authorize the East Jordan Iron Works to place detectable warning plates on the three cement sidewalk ramps on the west side of Spring Street.

MOTION CARRIED
BY ROLL CALL VOTE
AYES: KLOOSTER, VOLLBACH, SYMONDS AND POSTMA
NAYS: NONE
ABSTAIN: BENNETT

ITEM #17 DDA Update

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No items to report.

ITEM #18 Administrator's Report

ADMINISTRATOR'S REPORT
OCTOBER 18, 2005

1. I am happy to report that the long awaited arrival of Phoenix Trailers to East Jordan has arrived. Phoenix has signed a lease to begin operation in the Lake Street Center. Their plans are to get up and running at the Lake Street center and expand to the Industrial Park in 2-4 years. Start up employment will be around 7 with up to 25 slated when the Industrial Park is built. Currently the City is working with the Northern Lakes Economic Alliance for job training funds for Phoenix and with the MEDC for the Industrial Park facility. I will keep the Commission up to date as this progresses.
2. A second new startup manufacturing company is in the final stages of committing to the Lake Street Center. At this time no job figures or investment costs have been finalized. As this project progresses I will keep the Commission up to date.
3. The Auditor has just completed his week long Audit of the City's Financial Condition. In the annual exit conference which is held between the Auditor, City Administrator and Treasurer, it was pointed out that we had a very clean audit and our General Fund Balance increased over last year. The Auditor will provide a more detailed picture to the City Commission at his annual presentation. I would like to thank the Treasurer's department and all the staff who worked with the Auditor this year.

Administrator White presented the Commission with a request from Parks Director Cannon for an amendment to the Tourist Park reservation policy to allow online reservations and to allow reservations beginning January 1 of each year.

Motion offered by Symonds, second by Vollbach, to amend the Tourist Park reservation policy to allow online reservations and to allow reservations beginning January 1 of each year.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #19 Mayor's Report

Mayor Postma requested the Commissions consensus regarding the request to reduce the water bill at 101 Water Street.

Consensus of the Commission was not to allow a reduction in the bill.

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ITEM #20 Attorney's Report

Attorney Beatty updated the Commission regarding the north property line at Elm Pointe. He stated that he has just received notice of a suit for adverse possession and will update the Commission when he has reviewed the paperwork.

ITEM #21 Commissioners

Commissioner Symonds informed the Commission of the Appointments Committee meeting held earlier and stated that they would recommend appointing John Doebel to the Planning Commission and Shandra Sweet-Hock to the Planning Commission and the Tourist Park Advisory Board as long as she has registered to vote in the City.

Motion offered by Klooster, second by Vollbach, to appoint John Doebel to the Planning Commission and Shandra Sweet-Hock to the Planning Commission and the Tourist Park Advisory Board contingent upon her voter registration status.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Commissioner Klooster questioned whether the M66 bike path would be cleared this winter for pedestrians or left snow covered for a snowmobile route.

Administrator White stated that the City would be attempting to keep the path clear this winter.

ITEM #22 Speaker Requests

Larry MacEachern presented the Commission with a proposal to transfer the Depot property to the City and the north portion of the Elm Pointe property to him.

The Commission stated they would review the proposal and would inform him of their decision.

Paul Caldecott addressed the Commission regarding improvements to his property on Mill Street. He stated that he was notified that the improvements were placed on the City's right-of-way and needed to be moved. He asked that the City work with him on a solution that would not require him to relocate the improvements.

Mayor Postma asked that he meet with City Administrator White regarding the situation and asked that White present a recommendation to the Commission.

Richard Joseph asked the Commission for a decision regarding access to property located on North Lake Street. He stated that he has received title documents stating

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the property is owned by the City and he would like to use the City property for access to the rear of the North Lake Street property.

Attorney Beatty asked that the title documents be forwarded to his office for his review.

Shane Williams addressed the Commission regarding the authorized fire apparatus purchase. He stated that the City Charter indicates that local businesses will be given preference for purchases and he felt the Commission should have considered purchasing a truck built in Michigan versus a truck built in another state.

Mayor Postma adjourned the meeting at 9:05 p.m.

Respectfully,

Mark Postma
Mayor

Lori M. Campbell, CMC
City Clerk