

**MINUTES OF THE EAST JORDAN CITY COMMISSION MEETING HELD TUESDAY,  
FEBRUARY 7, 2006 AT 7:30 P.M. IN CITY HALL**

Present: Mayor Postma  
Commissioners Symonds, McNitt, Bennett, Timmons, Vollbach and  
Klooster

Absent: None

Mayor Postma called the meeting to order at 7:30 p.m. and led the pledge of allegiance.

ITEM #3 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

**CONSENT AGENDA**

Commissioner Bennett asked regarding the Paid Bill List who Kelly Scholey was and what the payment was for.

Administrator White stated that she is contracted to provide janitorial services to the City.

The Consent Agenda was approved as follows:

Motion offered by Symonds, second by McNitt, to approve the minutes of the Regular Commission meeting dated January 17, 2006, as submitted.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Paid Bill List dated February 2, 2006, totaling \$310,286.44.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of Public Hearing Minutes dated January 12, 2006 RE: Recreation Plan Update.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Monthly Police Department Report, December 2005.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

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Motion offered by Symonds, second by McNitt, to approve the Elm Pointe Rental request from John Dionne, July 29, 2006.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

**REGULAR AGENDA**

**ITEM #9 Kevin Makarewicz, Recreation Plan Update**

Kevin Makarewicz, Capital Consultants Design Works, reviewed the Recreation Plan Update draft. He stated that the draft was updated with the discussions at the Public Hearing held January 12, 2006 and the adult and student survey results. He noted that a draft copy would be available for a 30 day review period to allow for public review and comments. After the 30 days a public meeting will be held after which the Commission will be presented with a resolution addressing the adoption of the updated plan.

Mr. Makarewicz also updated the Commission on the status of the M32 Bike Path. He reviewed the issues with the utilities, the redirected stream and the grade inspection with the MDOT. After the grade inspection the MDOT had several concerns with the placement of the bike path. They have worked on relocating the bike path and will be placing a five foot paved shoulder for the bikes and a five foot concrete sidewalk on the east side of the street for pedestrians. He is working with the MDOT engineers to finalize the plans and felt the project would be out for bids this year with construction in the spring of 2007.

The Commission stated they would like the bike path complete this year prior to the M32/Mill Street reconstruction.

**ITEM #10 Acknowledge Receipt of an Introduction to Ordinance #195A, Fiscal Year 2005/2006 Budget Amendment**

Motion offered by McNitt, second by Vollbach, to acknowledge receipt of an Introduction to Ordinance #195A, Fiscal Year 2005/2006 Budget Amendment.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

**ITEM #11 Lady Biker Day, Civic Center request**

Motion offered by Symonds, second by McNitt, to approve the Lady Biker Day request for use of the Civic Center and to waive the rental fee.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

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ITEM #12 Elm Pointe Trust Fund

Motion offered by McNitt, second by Klooster, to dissolve the Elm Pointe Trust Fund and transfer the balance of \$21.18 to the Elm Pointe fund a department of the General Fund.

MOTION CARRIED ALL AYES  
BY ROLL CALL VOTE

ITEM #13 Firewood and Ice sales at Tourist Park

Representatives of the East Jordan Lions Club presented the Commission with a letter requesting permission to continue firewood and ice sales in the Tourist Park.

Parks Director Cannon addressed the Commission regarding the issue of firewood and ice sales in the park. He stated that the campers are very pleased with the availability and convenience. He supported the previous agreement between the City and the Lions Club as the park and the community benefit from this fundraising project.

Commissioners discussed letting the firewood sales out for bid.

Motion offered by Vollbach, second by Symonds, to authorize the East Jordan Lions Club to sell firewood and ice in the Tourist Park for the 2006 season with a review of the agreement in January 2007.

MOTION CARRIED  
BY ROLL CALL VOTE

AYES: SYMONDS, BENNETT, TIMMONS, VOLLBACH, KLOOSTER AND POSTMA  
NAYS: MCNITT

Lion Jeff Argetsinger stated the Lions Club would send a letter to the City each year by October 15 notifying them of their intent to continue or not with the firewood and ice sales.

ITEM #14 DDA Update

Mayor Postma informed the Commission that he had met with the DDA and they are working on the 2006/2007 budget and the plans for the M32 project. He also noted that they discussed a DDA retreat and will be meeting with the Planning Commission for strategy and goals for the planning and zoning in the DDA district.

ITEM #15 Administrator's Report

ADMINISTRATOR'S REPORT  
FEBRUARY 7, 2006

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1. At the last Commission meeting it was requested that Chief Reece be at the City Commission meeting to discuss the full-time position now open. Chief Reece will be at the State Chief of Police Convention and will be unable to attend. The Chief will be at the February 21<sup>st</sup> meeting to discuss the position. No hiring action will take place until after discussion with the City Commission regarding the position.
2. Parks Director Cannon has informed me that the 4 Corner's Market building will be cleaned out by mid-February. The equipment will then be advertised for sale and an open house scheduled for prospective bidders. Commissioner Bennett has asked for discussion on possible usages for the structure before any demolition takes place. I will schedule an agenda item for a future Commission meeting to discuss the possible uses of the building.
3. Parks Director Cannon will be at this meeting to discuss the sale of Firewood and Ice at the Tourist Park for the 2006 Camping Season. Discussion at this time will allow us to publicize how Firewood and Ice will be addressed this camping season.
4. The final M-32/Mill Street plans have been received and may be reviewed at my office. MDOT is still planning to start construction in mid-July with the work completed in late October early November. The City has received an engineering proposal from Capital Consultants for Division Street and State Street, which are partially funded by the Rural Task Force for 2006/2007. The proposal is currently being reviewed and funding sources identified to pay for the work. After review and funding identified it will be presented to the Commission for review and possible adoption.

Administrator White informed the Commission of an article in the Petoskey News Review regarding the North Central Michigan campus in East Jordan.

He also thanked Larry Spence for building and donating the frames for the City awards from the Main Street Center.

White also presented the Commission with a proposal from Phoenix Trailer regarding the Air Industrial Park. (a copy of the proposal is attached and made a part of these original minutes)

Consensus of the Commission was to work with Phoenix Trailer on the development of a manufacturing location in the Air Industrial Park.

ITEM #16 Mayor's Report

Mayor Postma wished City Administrator White a Happy 50<sup>th</sup> Birthday.

ITEM #17 Attorney's Report

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No items to report.

ITEM #18 Commissioners

Commissioner McNitt questioned the status of the issue in the Harbor Fund. He also asked if speed bumps could be placed in the Tourist Park and whether a restroom could be installed at the beach area so the visitors would not have to cross the drive.

McNitt also asked if there would be concerts scheduled for the Band Shell over the summer.

Administrator White stated that removable speed bumps could be placed in the park to slow the traffic and he noted that relocating the bathroom to the beach area would be difficult because it is so close to the water. He also stated he would be meeting with the Jordan River Arts Council and the Chamber of Commerce regarding arranging concerts in the Band Shell.

Commissioner Bennett also questioned the Harbor Fund and asked that the Commission be updated when the issue is resolved.

Commissioner Klooster questioned whether the M32/Mill Street project had been bid yet.

Administrator White stated that the plans are still being finalized and must be complete before the bidding process can begin.

ITEM #19 Speaker Requests

No speaker request slips were received.

Mayor Postma adjourned the meeting at 8:33 p.m.

Respectfully,

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Mark Postma  
Mayor

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Lori M. Campbell, CMC  
City Clerk