

MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING HELD TUESDAY, SEPTEMBER 19, 2006 AT 7:32 P.M. IN CITY HALL

Present: Mayor Postma, Commissioners Symonds, McNitt, Bennett, Timmons, Vollbach and Klooster

Absent: None

Mayor Postma called the meeting to order at 7:32 p.m. and led the pledge of allegiance.

ITEM #3 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

CONSENT AGENDA

Motion offered by Symonds, second by McNitt, to approve the minutes of the rescheduled Commission meeting dated September 11, 2006, as submitted.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Paid Bill List dated September 13, 2006, totaling \$245,380.25.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Funds on Hand Report, August 2006.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Zoning Activity Report, August 2006.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of minutes from the following Boards and Commissions:

- A. Jordan Valley District Library, July 26, 2006
- B. DDA, August 7, 2006
- C. Housing Commission, August 8, 2006

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

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Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Police Department Monthly Report, August 2006.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

REGULAR AGENDA

ITEM #10 Maureen Radke, Charlevoix County Community Foundation

Maureen Radke, Charlevoix County Community Foundation, reviewed with the Commission the grants issued to the City of East Jordan and East Jordan Public Schools. The grants were received by the City and School in the amount of \$3,000 for Camp EJ to allow for weekly field trips and \$3,500 for a Land Planning and Urban Design Study.

She noted that the next grant cycle will be in October.

ITEM #11 East Jordan Family Health Center, parking request

Commission discussed the request for limited parking in the Main Street Center parking lot and the first two blocks of Main Street.

Motion offered by Bennett, second by McNitt, to deny the request for parking limitation in the Main Street Center parking lot and the first two blocks of Main Street.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

The Commission will continue to monitor the parking situation in the downtown area.

ITEM #12 Fire Department Policy #104, Filling of Swimming Pools

Administrator White asked the Commission to address this item at the next Commission meeting as the Fire Chief was not in attendance.

ITEM #13 EMT Tuition Contract

Motion offered by Symonds, second by McNitt, to approve the EMT Tuition Contract as presented.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #14 EMS Job Descriptions

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Motion offered by Symonds, second by Vollbach, to amend the EMS Department Job Descriptions to reflect the name change for the State Agency that is responsible for licensing the department.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #15 Resolution #112/2006, Local Governing Body Resolution for Charitable Gaming Licenses

RESOLUTION #112/2006
LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

At a regular meeting of the East Jordan City Commission called to order by Mayor Postma on September 19, 2006 at 7:32 P.M.

The following resolution was offered:

Moved by Commissioner McNitt and supported by Commissioner Vollbach

That the request from CARE AND SHARE of EAST JORDAN, COUNTY OF CHARLEVOIX, BE RECOGNIZED AS A NON-PROFIT ORGANIZATION OPERATING IN THE COMMUNITY FOR THE PURPOSE OF OBTAINING A CHARITABLE GAMING LICENSE, be considered for APPROVAL.

APPROVAL

Yeas: Symonds, McNitt, Bennett, Timmons
Vollbach, Klooster and Postma

Nays: None

Absent: None

DISAPPROVAL

Yeas:

Nays:

Absent:

It is the consensus of this legislative body that the application be: Recommended for issuance.

State of Michigan

County of Charlevoix

RESOLUTION DECLARED ADOPTED.

ITEM #113/2006 Resolution for Changing MERS Benefit

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The following resolution was offered for adoption by Symonds, second by McNitt:

**RESOLUTION #113/2006
RESOLUTION FOR CHANGING MERS BENEFIT**

In accordance with the MERS Plan Document of 1996, the City of East Jordan 1504 adopts the following benefits for 1504-02, Police Bargaining Unit.

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of the Reporting Unit, such as: "01."

Supporting Supplement Valuation is dated October 31, 2006.

Provisions for Earlier Normal Retirement

F(N)-Year and Out (Specify number of years) 25 Effective Date window

WINDOW PERIOD (If Applicable)

From: 08/01/2006 To October 31, 2006

AYES: Klooster, Vollbach, Bennett, McNitt, Symonds and Postma

NAYS: None

ABSTAIN: Timmons

Resolution declared adopted September 19, 2006.

Administrator White reviewed with the Commission the proposed Resignation/ Retirement Agreement and General Release.

Motion offered by Symonds, second by Klooster, to approve the proposed Resignation/ Retirement Agreement and General Release offer to Paul Timmons and to authorize the City Administrator to sign the agreement.

MOTION CARRIED
BY ROLL CALL VOTE
AYES: KLOOSTER, VOLLBACH, BENNETT, MCNITT, SYMONDS AND POSTMA
NAYS: NONE
ABSTAIN: TIMMONS

ITEM #17 DDA Update

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No items to report.

ITEM #18 Administrator's Report

ADMINISTRATOR'S REPORT
SEPTEMBER 19, 2006

1. We have had repeated vandalism at Sportsman's Park in the restrooms as well as the boat launch where fixtures were broken. The Police have been locking the facilities at 10:00 p.m. to allow our citizens and visitors the most time to use them. The repeated vandalism has forced the closure of the restroom at dusk to prevent continued misuse. I am very sorry this action had to be taken but the City can not afford to keep cleaning and repairing the restroom. Should the vandalism continue the restrooms will be closed and a sign stating the reason for the closure posted. A prime example of a few spoiling it for the rest.
2. The Division/State Street project will be starting September 25th and is scheduled to be completed November 7th. Construction of the water main on Division Street will require that the road be closed and a detour put in place. The schools have already been notified of this and have sent out notices to parents. State Street will not be closed but constructed using half width construction with flag control. MDOT says unlike M-32 this is a very straight forward job and should be done per the schedule. I will keep the Commission informed during this important project.
3. I am sorry to report that Red Development has decided not to move forward with their proposed project on the 52 acres on M-66. The economies of the project even with the City participation did not work out. In the future maybe we will see them again on another project.

Administrator White reviewed his written report with the Commission. He also presented the Commission with a recommendation from Sergeant Boehm regarding the parking and traffic flow on Spring Street.

Speaker Request #1, Emily Welsh.

Mrs. Welsh discussed her concerns regarding the proposed solution to the parking, delivery and traffic flow issues. She felt that removing all parking on Spring Street was excessive and asked that the City work with businesses to establish a possible delivery zone.

Commission reviewed Sergeant Boehm's request and Commissioner Bennett's suggestions to ease traffic flow in the downtown area.

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Motion offered by Symonds, second by Klooster, to authorize the City Administrator to work with the Police, DPW and downtown merchants to address the merchant deliveries and the parking on Spring Street.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Commissioner Bennett stated that he was opposed to eliminating all parking on Spring Street during the construction project.

Motion offered by Symonds, second by McNitt, to authorize the City Administrator to work with the Police, DPW, downtown merchants and the construction crew to ease the traffic flow restrictions due to the lane closure on Memorial Bridge.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #19 Mayor's Report

Mayor Postma informed the Commission that the Chamber of Commerce was requesting the City Commission, Department Heads and City Hall staff to wait tables for the Celebrate Dinner on November 6, 2006.

ITEM #20 Attorney's Report

No items to report.

ITEM #21 Commissioners

Commissioners McNitt and Bennett commented on the traffic flow across the bridge.

ITEM #22 Speaker Requests

No additional speaker request slips were received.

Mayor Postma adjourned the meeting at 8:42 p.m.

Respectfully,

Mark Postma
Mayor

Lori M. Campbell, CMC
City Clerk