

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING HELD
TUESDAY, NOVEMBER 7, 2006 AT 7:30 P.M. IN CITY HALL**

Present: Mayor Postma
Commissioners Symonds, McNitt, Bennett, Vollbach and Klooster

Absent: Commissioner Timmons

Mayor Postma called the meeting to order at 7:30 p.m. and led the pledge of allegiance.

ITEM #3 Inquiry of Conflicts of Interest

No conflicts of interest were voiced.

CONSENT AGENDA

Motion offered by Symonds, second by McNitt, to approve the minutes of the Regular Commission meeting dated October 17, 2006, as submitted.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Paid Bill List dated November 2, 2006, totaling \$450,808.71.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of the Zoning Activity Report, October 2006.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

Motion offered by Symonds, second by McNitt, to acknowledge receipt of minutes from the following Boards and Commissions:

- A. Jordan Valley District Library, August 23, 2006
- B. Jordan Valley District Library, September 27, 2006

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

REGULAR AGENDA

ITEM #8 Tourist Park and Municipal Harbor End of Season Report

Parks Director Cannon reviewed highlights from the Tourist Park and Harbor season with the Commissioners.

MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING HELD TUESDAY, NOVEMBER 7, 2006 AT 7:30 P.M. IN CITY HALL

Commission discussed a rate increase for the 2007 season to be considered during budget discussions.

Parks Director Cannon discussed the sewage dump outs and the possible placement of a sign stating a charge for dump outs to those who are not currently camping at the Tourist Park.

Cannon also informed the Commission of the sand and the dredging permit that has been issued for the Harbor.

Discussion was held on different possibilities for dredging the Harbor area and when that would be taking place.

ITEM #9 Schedule Annual Organizational Meeting, November 13, 2006

Motion offered by McNitt, second by Symonds, to schedule the Annual Organizational Meeting for Monday, November 13, 2006 at 7:30 p.m.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #10 Administrative Policy #149, City Issued Cellular Phone Policy

Administrator White reviewed proposed Administrative policy #149 with the Commission.

Motion offered by McNitt, second by Symonds, to adopt Administrative Policy #149, City Issued Cellular Phone Policy.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #11 Lot Split Application, Mary Haasch

Motion offered by McNitt, second by Vollbach, to approve Mary C. Haasch's lot split request described in the description and boundary survey dated October 16, 2006, parcel #15-053-014-044-00.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #12 DDA Update

Mayor Postma updated the Commission on the DDA project, they are working on the hotel project and they have a potential developer.

MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING HELD TUESDAY, NOVEMBER 7, 2006 AT 7:30 P.M. IN CITY HALL

Postma also stated that the DDA participation in the hotel project would be the same as the Main Street Center development.

Discussion was held regarding a loan to the DDA from the City for the initial funding of the project, which the DDA would re-pay.

McNitt questioned whether the City's budget could afford a loan to the DDA.

White stated that the Commission develops the budget and it could support the loan as it would be very minimal.

Consensus of the Commission was to support the DDA loan when requested.

ITEM #13 Administrator's Report

ADMINISTRATOR'S REPORT NOVEMBER 7, 2006

1. We are starting to wrap up our street projects for 2006. Division Street is paved and is close to being ready to open. As I write this report the MDOT project downtown is getting ready to pave either the 3rd or 4th. The State Street repaving has been put on hold and will be done in the spring. Contrary to popular belief, both street projects went very well based on the complex nature of the M32 project and the lateness of the year for the Division Street project. I would like to thank all city employees who were involved with both projects for their tireless efforts to see both projects to their successful completion.
2. As of November 1st the City has a new waste company, North Country Sanitation. The change over went well, although Waste Management still contends one of the city's compactors is theirs. An attempt was made to remove one of the compactors on October 31st but they were stopped. The only Waste Management item at the Transfer Station is their lock. The City has over locked Waste Managements so it will not open the gate. I have also directed the police that Waste Management does not have any other company items at the transfer station and are not allowed on the site.
3. At the Commission meeting Mr. Cannon will be presenting his year end report. He and I are working on a proposal to upgrade the park and park harbor area for construction year 2008. Mr. Cannon has asked for engineering proposals to do the required engineering work needed for grant submission. The grants we are currently looking at 75%/25% matching grants. As with all grants a higher local match makes the city more competitive. I will provide more information to the Commission at the November 7th meeting.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING HELD
TUESDAY, NOVEMBER 7, 2006 AT 7:30 P.M. IN CITY HALL**

Motion offered by Symonds, second by Vollbach, to authorize an \$8,500 loan from the Rehab Fund to the Tourist Park for the small boat harbor dredging.

MOTION CARRIED ALL AYES
BY ROLL CALL VOTE

ITEM #14 Mayor's Report

Mayor Postma informed the Commission that Commissioner Symonds, Administrator White and himself had attended a seminar in Lansing on Building Entrepreneur Businesses. He stated he would like to see East Jordan possibility be a candidate for the pilot run of this program.

Postma also stated that he has received a letter from Gary Strange of Charlevoix Properties requesting that his utility bill for September be adjusted to half of the dollar amount due to irrigation. (copy attached and made a part of these original minutes)

Discussion was held regarding adjustment of the water/sewer bill and that he does not have an irrigation meter.

Further discussion was held on how to inform residents regarding the costs and uses of an irrigation meter. The Commission felt that an article should be placed in the City's Newsletter, "City Talk" and also placed on the City's website.

The Commission took no action on the request due to lack of records on the actual irrigation amount. The Commission highly recommended he purchase an irrigation meter for next summer.

ITEM #15 Attorney's Report

Attorney Beatty stated that he had nothing to report, but was asked by Treasurer Moreau on behalf of the Chamber of Commerce, to thank all Commissioners, Department Heads and City staff who participated in the "Celebrity Dinner" on Monday night.

ITEM #16 Commissioners

Commissioner McNitt stated the lights on the trees downtown looked great.

Commissioner Bennett addressed the Commission regarding the letter that he received from Tamara Kaiser regarding "Flat Caitlin". He stated he felt it was a great thing to do and had a lot of fun doing the project.

Commissioner Vollbach stated that the Business Expo that he and Administrator White attended last year was being held again this year on November 21st and he would like to attend again.

**MINUTES OF THE EAST JORDAN CITY COMMISSION REGULAR MEETING HELD
TUESDAY, NOVEMBER 7, 2006 AT 7:30 P.M. IN CITY HALL**

Vollbach also informed the Commission that he and his wife were appointed to a Blue Ribbon Committee to help promote East Jordan and its amenities.

Commissioner Klooster stated he had a good time working the Celebrity Dinner on Monday night and would like the City to participate again.

Klooster also stated that he would like to see a report on the roads and construction in town in the next City Newsletter.

ITEM #17 Speaker Requests

No speaker request slips were received.

Mayor Postma adjourned the meeting at 9:09 p.m.

Respectfully,

Mark Postma
Mayor

Cheltzi M. Wilson
Deputy Clerk