

**Downtown Development Authority Board
Regularly Scheduled Meeting
Monday, March 2, 2015
City Hall Chambers**

Present: Atkins, Cady, LaVanway, Mayor Peck, McCloud, Miller, Teske, Worgess and City Manager Tom Cannon.

Absent: Krumholtz

Meeting was called to order by President Teske at 5:34 p.m.

Secretary's Report-

Motion by Atkins, second by Miller to approve the February 5, 2015 minutes. All ayes, motion carried.

Treasurer's Report-

Motion by LaVanway, second by Peck to approve of treasurer's report. All ayes, motion carried.

Motion by Miller, second by Cady to pay the bills to City of East Jordan (solid waste disposal) for \$500. All ayes, motion carried.

City Manager's Report-

Cannon said Burnette Foods hasn't confirmed whether they want to be part of the treatment facility or not.

The City has advised to have residents run their water. There were many frozen pipes and the crew has spent much time trying to fix the lines. Cannon would like to recommend next year a fee be enforced if residents have a frozen pipe and it is determined it is not City's responsibility.

Mayor's Report-

Nothing to discuss.

Chairman's Report-

Teske informed board Charlevoix County Commissioner Chris Christensen informed him that MERIT has WIFI capabilities. A WIFI meeting will be held with EJ and a secondary source to get WIFI in downtown area.

Old Business-

A. Co-op building status-

Completed feasibility report showed building would be costly to remodel or tear down.

New Business-

A. Flower Boxes 2015

Worgess said she has this all set and will send out emails to previous sponsors of flower boxes downtown in middle of March.

B. Music in the park-

Schedule for 2015 is complete. Donation letters will be sent out in March to people to make donations for music in the park. Friday, August 7th will be the last concert. Next year the committee may need new representatives to the committee which is one DDA person (Tom Teske), one Chamber person (Tom Cannon) and one Arts Council person (Howard Ellis).

C. New Banners for various seasons-

A committee of Worgess, Miller and LaVanway will meet with City before next meeting to discuss new banners.

Other-

A way finding plan has been submitted for a grant to have three signs on the main thorough fares coming into town.

Worgess talked about the cec committee traveling to Detroit to take a look at entrepreneurial businesses in that area that is successful. It's a one day trip in which you can drive on your own or go with someone else. They will look at Green Garbage, Painted Pony, and Slows Barbecue. This is limited to 20 people and she suggested more from DDA attend.

In fall, the committee plans to hold a "hatch" at High School on Friday, April 10th.

Teske informed board he received an email from NLEA community specialist Bethany Pearson asking to host a DDA forum every other month. No decision was held regarding this.

Meeting adjourned at 6:26 p.m.

Next meeting is scheduled for Wednesday, April 8, 2015.

Respectfully submitted,

**Dawn LaVanway
Secretary**