

**Downtown Development Authority Board
Scheduled Meeting
April 4, 2016
City Hall Chambers**

Present: Atkins, Carey, Krumholz, LaVanway, Mayor Peck, Teske, Worgess and City Administrator Tom Cannon.

Absent: Miller and McCleod

Guests: Chris Oliver

Meeting was called to order by President Teske at 5:30 p.m.

Secretary's Report-

Motion by Atkins, second by Krumholz to approve of the March 7, 2016 minutes. All ayes, motion carried.

Treasurer's Report-

Motion by Worgess, second by Peck to accept the treasurer's report. All ayes, motion carried.

City Manager's Report-

Discussion was held on the LED lighting for the outside light poles on Main Street. Ballast is at bottom of light which means a yearly maintenance will still continue because can't replace retrofitting. There are 100 lights and 76 poles in which would like to phase in the process of downtown and Spring Street. Cannon will look into Spring City to see if they have a solution to this issue also as Victorian light poles are more expensive.

Mayor's Report- Peck announced that Tracy Johnson replaced Bob Kenney on City Council.

Chairman's Report- None

Old Business-

A. Memorial Park and Sportsman Park Improvements

An update was given on the status of moving the train. No room at Sportsmans Park to put train and depot. The city does not own the depot and don't think it is an issue to worry about unless it becomes for sale. Discussion discontinued.

B. Signed City of East Jordan DDA Director Proposal

DDA Director has been hired. Twelve people were interviewed. It was narrowed down to three. Amanda Baker from Indian River Chamber of Commerce was hired. She will work in East Jordan Monday and Tuesday each week.

C. Flower Boxes

Worgess said she would like the flower boxes ready by May 29th this year. The Thursday before Memorial Day which is a little later this year. Worgess, Atkins, and Krumholz will form a committee to plan a hot dog event for the day of the Thursday planting of flowers.

New Business-

A. Hotel Site Information and Proposal Review

Floyd Wright distributed site analysis from Gosling Czubak Engineering Sciences Inc. It stated in report we have low water table and still are finding water. After discussion on this property that is for sale, it was motioned by Atkins, seconded by Carey to decline Wright's offer to have the City purchase the property for \$108,000 plus pay taxes from last year on the property. It was suggested we look forward to working with any potential development to make this property become developed.

6 yes, 1 no and 2 absent. Motion passed.

B. Music in the Park 2016

Music in the park committee (Teske, Cannon and Ellis) schedule for the 2016 year will be from 7 – 9 p.m. in Memorial Park.

July 17- The Accidentals

July 7 – Joshua Davis in community auditorium

July 15-Nessa (Celtic)

July 22 – Full Circle (Rock/Oldies)

July 29-Kellerville- (Americana)

August 5- Steel and Wood (Bluegrass)

C. Chris Oliver Letter

Chris Oliver, who is a realtor, wrote a letter stating he would like to assist in helping to sell property in the DDA and City to bring new local business within the area.

D. Wastewater Treatment Project

USDA will be coming to East Jordan to do a press release on receiving a 3.4 million dollar grant which is considered project of the year. A presentation will take place Friday, April 22nd at 1 p.m.

Meeting adjourned at 6:35 p.m.

Next meeting is scheduled for Monday, May 2, 2016.

Dawn LaVanway, Secretary