

**Downtown Development Authority Board
Monday, May 2, 2016
Scheduled Meeting
City Hall Chambers**

Present: Atkins, Carey, Krumholz, LaVanway, McCleod, Miller, Mayor Peck, Teske, Worgess and City Administrator Tom Cannon.

Absent: none

Guests: Chris Oliver

Meeting was called to order by President Teske at 5:30 p.m.

Secretary's Report-

Motion by Atkins, second by Miller to approve of the April 11, 2016 minutes. All ayes, motion carried.

Treasurer's Report-

Motion by Worgess, second by Peck to accept the treasurer's report. All ayes, motion carried.

City Manager's Report-

East Jordan DDA Director-

Amanda Baker, new DDA Director was hired. She will start working at City on May 16th and be at next DDA meeting. She will work in East Jordan Monday and Tuesday each week.

Safe City to School Street-

This is a grant to fix some streets that are in route to schools. It's a \$400,000 grant that most work will be at intersections. The work will start in June and go to July working with MDOT. Garfield and Fourth and Williams to Third Streets are the streets that will be worked on first.

Recycling Center-

The recycling center behind EMS building is getting a new concrete pavement and fencing around it. There are four bins in this location. When compactor is brought down there will be more room. DPW will be there in the mornings and it will be locked out if no staff person is there.

Entrance way Signs-

The Charlevoix County Community Foundation granted \$12,500 for entrance way signs. It is in hopes to have two signs up by Memorial Day on M66 and M32.

Mayor's Report- Nothing

Chairman's Report- None

Old Business-

A. Hotel Property-

Discussion was held on how to market the hotel property that is for sale. Chris Oliver, realtor said commercial and industrial people looking in East Jordan. City's property is in the center of the property that is for sale. City could work with a developer to make a project in this area be successful. It was agreed to bring all information regarding this property value etc. to the next meeting.

B. Music in the Park 2016

Joshua Davis, will be playing in the community auditorium on July 7th. Tickets sold 28% in the first day of sales. It was suggested to promote this event through press releases so the event is sold out.

New Business-

A. Flower Boxes

Motion by Miller, second by Worgess to spend \$5,400 to have Haley's Irrigation upgrade from a sprinkler system in the flower boxes to a drip system. All ayes, motion carried.

Discussion was held on getting new black wrought iron boxes to replace the boxes that are currently on the bridge. MDOT said the current ones can be replaced. It was suggested that getting water for these new boxes would be a good idea.

B. Blight Issue-

Discussion was held on the homes by Crossroads for blight issues. Notices were sent out to the owners. This is C-1 property and not in the DDA area.

C. Banners-

Two estimates for new banners were received by the City Administrator. Board agreed they would like to have banners up from Memorial Day to Labor Day. The banner committee needs to be reinstated and meet for getting new banners.

D. MEDC Grant Project - Memorial Park and Sportsman Park Improvements

We do not qualify for this grant.

E. Wireless Broadband-

A meeting was held with Aspen, a broadband company to have the City partner with the County on broadband services for Memorial Park, Marina, Downtown area, and other locations within city. An entry level budget for this service will be brought to next meeting.

F. May 10th Meeting with City Council & Planning Commission

There will be a joint meeting with City Council, Planning Commission and DDA members on May 10th. This is something that has been planned so that all are informed and working towards the same goals.

G. July meeting-

Due to the holiday, it was discussed to move the regularly schedule July meeting to the following Monday on July 11th. It will still be at the same time and same location.

Meeting adjourned at 6:35 p.m.

Next meeting is scheduled for Monday, June 6, 2016.

Dawn LaVanway, Secretary